

West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)



WBSEDCL

E-mail: rm.darjeeling@wbasedcl.in Telephone: (0353) 2542788/ 2540751; Fax: (0353) 544844

Darjeeling Regional Office,

2nd Mile Sevoke Road, Siliguri-734001

NOTICE INVITING e-TENDER

NIT No.: RM/DR/CIVIL/e-Tender/2025-26/17

Date: 04/11/2025

Online percentage rate e-Tenders in two parts is invited by the **Regional Manager, Regional Office, Darjeeling** from eligible, bona fide, resourceful and experienced contractors of State/Central Govt., State/Central Govt. Undertaking, Statutory Bodies constituted under the statute of Central Govt. for under mentioned work as per specified terms, conditions and specifications.

Sl. No	Name of Work	Estimated Value (Excluding GST, including CESS)	Earnest Money Deposit (EMD)	Completion Time
(A)	Bi-Annual Rate Contract for day to day tit bit civil maintenance, addition alteration with minor civil constructions, water proofing, sanitary plumbing works etc. of office buildings, establishments and sub stations under Siliguri Town Division, WBSEDCL	₹ 12, 00, 000.00	₹ 24, 000.00	731 (Seven Hundred and Thirty One) Days

1. Intending bidder should download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital signature Certificate. Necessary Earnest Money Deposit (EMD) should be remitted via online mode through e-Tender portal as narrated in Clause No. 11 of "Instruction to the Bidder. Cost of Tender document is Nil.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders') as per Schedule stated in Sl. No. 08 of this NIT.

3. Eligibility criteria for participation in tender:

- i. The bidder must also have successfully completed **similar works** (**defined below*) during last 7 (Seven) years from the date of this Notice Inviting Tender under the authority of State/Central Government, State/Central Government Undertakings, Statutory Bodies constituted under the statute of Central/State Government, subject to fulfillment of the following criteria:

(a) **Three similar** completed works each having executed cost not less than 40% of the total estimated cost in a single contract,

OR

(b) **Two similar** completed works each having executed cost not less than 50% of the total estimated cost in a single contract,

OR

(c) **One similar** completed work each having executed cost not less than 80% of the total estimated cost in a single contract. [Non-statutory Documents]

(*Similar Work: Similar work shall mean any RCC buildings repair/maintenance or new work under



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the authority of the State/Central Government, State/Central Government Undertakings, or Statutory Bodies constituted under the statute of the Central or State Government.)

Note: Copy of Completion certificate and Relevant Work Order / Letter of Award / Work Order shall be submitted with the bid in this regard. Completion certificate should clearly indicate name of work, Executed value of work, date of commencement, date of completion, Letter of Award/Award of Contract/Work Order No. The Completion Certificate of concerned statutory body of Central or state government will be treated as valid credential. The completion certification shall be issued by an officer of executive rank or above. Completion certificate not having the above stated information or not fulfilling the above mentioned criteria will not be accepted. Letter of Award/Award of Contract/Work Order without any completion certificate will not be accepted as valid credential.

- ii. **PAYMENT CERTIFICATE of Submitted Credential for Works Executed in Departments Other than WBSEDCL:** To fulfill the eligibility criteria mentioned in Clause No. 3 (i) of this NIT, submission of a copy of the payment certificate is mandatory for any credential submitted in support of work executed under any department or statutory body of the Central or State Government, other than WBSEDCL. [Non-statutory Documents].
- iii. Average annual turnover during last three years shall not be less than 30% of the estimated cost. [Non-statutory Documents].
- iv. Working capital in preceding year of bid submission shall not be less than 30% of the estimated cost. [Non-statutory Documents].
- v. In case documents certifying credit facility from a scheduled Bank is submitted, the requirement given in 3. (iv) shall be judged by adding available credit facility/ Bank Solvency (issued on or after 01/04/2024 only) and working capital taken together. [Non-statutory Documents].
- vi. **Annual Audited Financial Report** for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory (3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act'1961). For those whose audit of accounts is not mandatory, they shall submit copy of **IT returns, Balance Sheet, P&L Statements** along with related enclosures for last five years. [Non-statutory Documents].
- vii. All categories of prospective Bidders shall have to submit valid copies of up to date Professional Tax receipt Challan, Up to date valid Professional Tax receipt Certificate, E.P.F. Registration, Up to date E.P.F. Challan (at the latest, by at least Three months from the date of floating of Tender), E.S.I. Registration (If applicable), Up to date E.S.I. Challan (at the latest, by at least Three months from the date of floating of Tender), GST Registration Certificate, GST return copies (All GSTR-3B copies for the last two (2) years from the date of issuance of this tender), PAN Card, Valid Trade License in respect of the prospective Bidder and Income Tax Return for last three years, Information (If any) regarding any past and current litigation with WBSEDCL/WBSETCL/Govt/PSU in which bidder is involved, the party's concerned and disputed amount.
- viii. Registration certificate of Firms/Entities:
 - a) Proprietorship Firm (Trade License),
 - b) Partnership Firm (Partnership Deed, Trade License),

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- c) Ltd Company (Incorporation certificate, Trade License),
d) Co-operative Society (Society Registration copy, Trade License). [Statutory Documents].
NB: Any MOU/Temporary Agreement/Joint Ventures/Consortium/Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non Permanent Establishment) beyond the above entities (mentioned in vii. a) to d) for the purpose of applying as prospective bidder will not be considered as valid document.
- ix. Neither prospective Bidder nor any of the constituent partners had been debarred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertakings/Enterprise etc. during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders) on Bidder's Letterhead.** [Non-statutory Documents]
- x. The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders).** [Non-statutory Documents]
- xi. No conditional / Incomplete Tender will be accepted under any circumstances.
4. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
5. No mobilization advance and secured advance will be allowed.
6. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If found to have applied severally in a single job, all his offers will be rejected for that job.
7. Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the date of opening of Technical Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).
8. Date and Time Schedule:

Sl.No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (Publishing Date)	14.11.2025 at 10.00 hrs
2.	Documents download/sell start date	14.11.2025 at 10.00 hrs
3.	Bid submission start date	14.11.2025 at 10.00 hrs
4.	Documents download End Date.	Upto 28.11.2025, 17:00 hrs
5.	Bid Submission closing date	Upto 28.11.2025, 17:00 hrs
7.	Technical Bid Opening Date	After 01.12.2025, 10:30 hrs
8.	Financial Bid Opening Date	To be intimated later

9. The Bidder at the Bidders own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The costs of visiting the site shall be at the Bidders own expense.
10. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves

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- the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
11. Prospective applicants are advised to note carefully the eligibility criteria for participation as mentioned in the NIT before tendering the bids.
 12. Exemption from earnest money deposit (EMD) shall not be allowed under any circumstances.
 13. Conditional / Incomplete tender will not be accepted under any circumstances.
 14. Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above duly digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.
 15. The intending Bidders are required to quote the rate online.
 16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
 17. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.
 18. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is either Incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.
 19. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond in the prescribed format before commencement of the work.
 20. **CONTROLLING OFFICER:** The Divisional Manager, Siliguri Town Division, WBSEDCL shall be the Controlling Officer.
 21. **PAYING OFFICER:** The Assistant Manager (F&A), Siliguri Town Division, WBSEDCL shall be the Paying Officer.
 22. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

rf on / 11 / 2015
(B Barman)
SE(E) & Regional Manager,
Darjeeling Regional Office,
WBSEDCL